



**RFP TITLE: PROPOSAL FOR STUDENT PERCEPTIONS SURVEY**

**RFP No: RFP0092321FM**

**Questions Due Date: September 10, 2021**

**Answers Due Date: September 13, 2021**

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1. Is it possible that the District will use this survey to measure additional areas of school safety and climate now or in the future as part of this program?

**Answer:**

The student perception survey will only survey student's attitudes regarding teaching and learning.

2. Approximately how many surveys does the District anticipate administering through paper surveys each year of this program?

**Answer:**

The district administers 100, 000+ student perception surveys during the fall and spring of the academic year. The district's goal is to administer all surveys virtually. The paper surveys will be utilized in the event we are unable to administer virtually.

3. If the number of anticipated paper surveys is unknown or uncertain, how will the District adjust the budget process to account for additional, unplanned paper surveys in a given year?

**Answer:**

The cost for potential paper survey should be included within the vendor's proposal.

4. Does the District maintain a separate annual budget for paper surveys?

**Answer:**

No

5. For the 2021-22 school year, should the budget presume one administration or two?

**Answer:**

The contract will begin February 2022; therefore, only a Spring administration will be required for SY 2021-22.



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6. What is the timeline for Year 1 (Feb 2022 - June 2022?), Year 2 (July 2022-June 2023?), Year 3?

**Answer:**

**Year 1: February 2022 – July 2022**

**Year 2: August 2022 – July 2023**

**Year 3: August 2023 – July 2024**

7. Which languages are required for translation?

**Answer: Spanish**

8. In light of the global COVID-19 pandemic and school closures across the country, would the District accept electronic proposal submissions?

**Answer:**

**We still need the proposals mailed to our offices information is included in the RFP**

9. In light of the global COVID-19 pandemic and school closures across the country, would the District accept electronic signatures for proposal forms?

**Answer:**

**Electronic signatures are accepted**

10. If we want to amend General Terms and Conditions of the document (e.g. to expand the timeline for the termination for convenience clause, or add a clause that protects our intellectual property), how/where should we add it?

**Answer:**

**The terms and conditions cannot be changed.**

11. When is the Notice of Award expected?

**Answer:**

**When the evaluations are completed the notice of award will be sent in the month of November 2021.**

12. For survey pricing for each year, should we provide the prices for a 100% paper administration and 100% online administration? Or, is there a breakdown of expected paper and online surveys?

**Answer:**

**The pricing breakdown should be provided for both paper and online surveys**